

Rochelle Park Board of Education
Executive 6:30 PM Regular Meeting Minutes 7:30 P.M.
September 28, 2021

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mrs. Teresa Judge-Cravello	X	
Mr. Joseph Marolda	X	
Mr. Charles Schaadt	X	
Mr. Matt Trawinski, President	X	

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Dr. Steven Lahullier, Director of Technology
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the District website, at least 48 hours prior to the time of this meeting and in accordance with Chapter 231, P.L. 1975

V. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel and legal matters. 6:40-7:35

VI. Reports

- A. Superintendent-** Dr. DeNobile welcomed everyone to the meeting, it is great to see parents and students here in person especially after the pandemic and then the storm, and in spite of that we still had a relatively successful opening. Thank you to school faculty, staff, students and parents for showing preservation, resilience, and strength, during this time. We couldn’t do it without you. Thank you for helping us enforce Executive Order 251 by wearing masks in the school building. We will also begin to implement procedures to follow Executive Order 253. More on that to follow. Ida had a big impact on this community Thank you to the Board of Education for your support and collaboration, and OEM for everything that was done for the townspeople, Parents, if you have been personal impacted by the storm and have identifiable needs, please reach out privately to our administration, staff, guidance counselor, or school nurse. Also check the school website we have been sharing resources from the Township regarding the recent

storm. There will be a FEMA meeting on September 30th, here at the school, we are here to support you. The PTO has some wonderful events coming up, please support our PTO.

- B. **Business Administrator-** Mrs. Jiosi encouraged parents to still fill out the free and reduced lunch forms. There are approx. 135 families that started to fill out the form but never completed it. Her office will be contacting those families. She reminded parents to please pre order lunches.
- C. **Director of Curriculum and Instruction** Mrs. Hurd gave an update to the calendar for standardized testing. There will be one new assessment Start Strong, which is state mandated in grades 4-8, with a concentration on Math, ELA and in 6th grade Science. This testing will take place in the middle of October. Each unit is approx.40 to 60 minutes long, one unit per subject an example would be a 6th grade student would be tested on material from 5th grade. It's an insight as to where the students are.

We started this year off with 3 PD days for faculty and staff, we were able to get two in with the storm. There are another two days in the calendar schedule. Teachers are doing PLC monthly meetings and will be meeting with a literacy coach.

- D. **Principal** – Honor Roll Students for the 4th Marking period in 2021 were honored. Mr. Alberta also played the video for the cereal challenge competition the National Junior Honor entered. Over 200 boxes were donated to the Lodi pantry. He thanked the students who participated in this challenge, the NJHS advisors Ms. Baker and Ms. Leccese, and all those who donated boxes of cereal.

Midland school acknowledged Patriot day by wearing Red, White and Blue on Sept 10th. He reminded parents to fill out the weekly health forms online. Water fountains are not in service at Midland please send your child with water bottles. Cell phones are not permitted in school during the day, to reach your child please call the school office. The school participated in Start with Hello week, that was organized by the Sandy Hook Promise it builds a community of inclusivity and empathy. He thanked the school guidance counselor Ms. Lesniak for spearheading this program. Back to School night went well, October 19th is Picture day. 8th grade cap and gown pictures will be taken at a later date. In October we will be holding a Week of Respect, Red Ribbon Week and Anti-Violence Week.

- E. Board Committees, as needed:
(Curriculum, Finance, Facilities, Personnel, Policy)

- G. Board Liaison:

NJSBA/BCASA- Ms. Holz will be attending a meeting later this week.

Joint Boards- Mrs. Judge Cravello announced a Joint Boards meeting will be held at the High School on October 18, 7:30 pm.

Municipality- Mr. Kral spoke on a joint collaboration with the Township to get information out. The boy's baseball team handed out OEM flyers at the church. They have since gone to a new alert system for Township activities. Sign up information can be found on the Township website. On recognizing the Honor Roll students he's glad that we are able to get back to doing recognitions.

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

No one choose to question any agenda items at this time.

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R17

R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

August 31, 2021- Board Retreat, Executive, Regular

R2. Statement of Assurance

RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional staff for the 2021-2022 school year, to the New Jersey Department of Education.

R3. Policies

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policies and Regulations.

- a) Policy #2421 Career and Technical Education
- b) Policy #3134 Assignment of Extra Duties
- c) Policy & Regulation # 3142 Nonrenewal of Nontenured Teaching Staff Member
- d) Policy & Regulation #3221 Evaluation of Teachers
- e) Policy & Regulation #3222 Evaluation of Teaching Staff Members, Excluding Teacher & Administrators
- f) Policy & Regulation #3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- g) Policy & Regulation #3224 Evaluation of Principals, Vice Principals and Assistant Principals
- h) Policy & Regulation #4146 Nonrenewal of Nontenured Support Staff Member
- i) Policy & Regulation #6471 School District Travel
- j) Policy # 8561 Procurement Procedures for School Nutrition Programs

R4. Procedure Books

RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following handbooks for the 2021-2022 school year.

Rochelle Park School District:

- a) Device/Chromebook Handbook 2021-2022
- b) Substitute Teacher Handbook 2021-2022
- c) Faculty and Staff Procedures Handbook 2021-2022
- d) Care Program: Before and After School Care Parent/Student Handbook 2021-2022

R5. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Pediatric Neurodevelopmental Evaluation for student CST #2111 at a cost of \$600.00.

R6. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Physical Therapy evaluation for student CST #2113 at a cost of \$325.00.

R7. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Pediatric Neurodevelopmental Evaluation for student CST #2113 at a cost of \$600.00.

R8. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the placement of student CST# 2114 to N.A. Bleshman Regional Day School at a cost of \$76,860.00 for the 2021-2022 school year.

R9. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Neurological Evaluation for student CST #2115 at a cost of \$650.00.

R10. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the placement of student CST#1234 to Cresskill High School at a cost of \$80,000.00.

R11. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education rescinds the placement of student CST#9546 to Paradigm Academy for extended school year at a cost of \$7,024.30.

R12. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves (40329) to work with student CST #4567 for the 2021-2022 school year for 5.5 hours per day not to exceed \$25,162.50.

R13. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves (40329) to work with student CST #4567 for extended school year 2021 for 5.5 hours per day not to exceed \$3,493.75.

R14. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves (40099) to work with student CST #7890 for the 2021-2022 school year for 5.5 hours per day not to exceed \$25,162.50.

R15. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves KB Therapies to provide Occupational Therapy services for student CST #0789 not to exceed \$180.00.

R16. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Vilma Barrios for translation services as required for IEP meetings for the 2021-2022 school year at a rate of \$35.00 per hour.

R17. NURSING SERVICES PLAN

RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan for the 2021-2022 school year.

R1-R17

Motion Ms. Holz Second Mr. Abboud

Roll call -7-0

Motions Carried

Personnel Resolutions P1-P7

P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taken during the summer of 2021 as follows:

- a) Nicole Barbarino \$1,027.50
- b) Maria Leccese \$459.00
- c) Steven Lahullier \$2,266.65
- d) Lauren Menduke \$2,101.50

P2. Crossovers

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following faculty crossover as of September 1, 2020

- a) Angel Baker BA+15 to MA Step 5
- b) Amanda Bellagamba BA+15 to BA+30 Step 3
- c) Stephanie Fernandes BA to BA+15 Step 6
- d) Maria Leccese MA+15 to MA+30 Step 10
- e) Lauren Menduke BA to BA+15 Step 4
- f) Alison Sparaga BA to BA+15 Step 5
- g) Allison Sherry BA+15 to BA+30 Step 9

P3. Extra-Curricular Positions

RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoint the following personnel to the listed extra-curricular positions for the 2021-2022 school year with stipends as per Schedule E of the master contract.

- a. Newspaper Club (all year) – Angel Baker split with Jennifer O'Brien
- b. Faculty Council- (40238) (10013)
- c. 8th Grade Advisor- Elaine Rainone
- d. Student Council- Meaghan Mallon
- e. Spelling Bee - Lauren Metcalfe
- f. Geography Bee- Jeff Grossman

P4. Professional Development

RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approve the participation of the person named at the following workshop/conference during the 2021/2022 school year.

Name	Workshop/Conference	Date	Cost
a) Dr. Sue DeNobile	NJASA/AASA/FEA Women's Leadership Conference	September 30, 2021-October 1, 2021	\$398.00 registration plus Travel in accordance with NJ DOE waiver and OMB guidelines
b) Mrs. Jiosi	NJASA/AASA/FEA Women's Leadership Conference	September 30, 2021-October 1, 2021	\$398.00 registration plus Travel in accordance with NJ DOE waiver and OMB guidelines

c) Dr. Sue DeNobile	NJ School Boards Workshop 2021	October 26-28, 2021	Group rate \$900 for persons named c-p
d) Mrs. Cheryl Jiosi	NJ School Boards Workshop 2021	October 26-28, 2021	
e) Mrs. Cara Hurd	NJ School Boards Workshop 2021	October 26-28, 2021	
f) Mr. Michael Alberta	NJ School Boards Workshop 2021	October 26-28, 2021	
g) Mr. Steven Lahullier	NJ School Boards Workshop 2021	October 26-28, 2021	
h) Mr. Rex Leka	NJ School Boards Workshop 2021	October 26-28, 2021	
i) Mrs. Vanessa Aiello	NJ School Boards Workshop 2021	October 26-28, 2021	
j) Mr. Matt Trawinski	NJ School Boards Workshop 2021	October 26-28, 2021	
k) Mr. Scott Kral	NJ School Boards Workshop 2021	October 26-28, 2021	
l) Mrs. Teresa Judge Cravello	NJ School Boards Workshop 2021	October 26-28, 2021	
m) Ms. Christina Holz	NJ School Boards Workshop 2021	October 26-28, 2021	
n) Mr. Adid Abboud	NJ School Boards Workshop 2021	October 26-28, 2021	
o) Mr. Charles Schaadt	NJ School Boards Workshop 2021	October 26-28, 2021	
p) Mr. Joseph Marolda	NJ School Boards Workshop 2021	October 26-28, 2021	

P5. Substitute

Resolved upon the recommendation of the Superintendent, the Board of Education approves Trish Daubner to the list of Substitute Lunch Aides for the 2021-2022 school year.

P6. Personnel Stipend

Upon the recommendation of the Superintendent, the Board of Education authorizes a stipend for confidential administrative assistants, Ellen Kobylarz and Michele Hastings, to fulfill record keeping requirements of Executive Order 253. The total stipend of \$800.00 and 16 hours to be shared among the confidential administrative assistants.

P7. Termination

Upon the recommendation of the Superintendent, the Board of Education authorizes the termination of employee #40342 effective September 30, 2021.

P1-P7

Motion Mr. Kral Second Ms. Holz

Roll call -7-0

Motions Carried

Finance Resolutions F1-F12

F1. Bills List

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves a second September 2021 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$669,274.56
B. Federal Grant – Fund 20	\$17,649.00
C Referendum Account-Fund 30	\$.00
D. Debt Service Fund 40	\$150,827.50
E. Cafeteria- Fund 60	\$12,124.79
F. After School Fund 61	\$229.00
TOTAL DISBURSEMENTS	\$ 850,104.85

ATTACHEMENT

F2. Check Run

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of September 2021 with the amounts to be approved at the October 2021 meeting.

F3. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of July, 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F4. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of July 2021.

F5. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers July 2021.

F6. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of August 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F7. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the months of August 2021.

F8. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers August 2021.

F9. Proximity Learning Program

RESOLVED: upon the recommendation of the Superintendent, the Board approves a contract with Proximity Learning to provide Spanish to Kindergarten to fourth grade at a cost of \$25,250.

F10. Hackensack Send/Receive Agreement

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the Send/Receive Agreement with Hackensack Public School District for the school years 2021-2022, 2022-2023, 2023-2024.

F11. Facility Use

RESOLVED, that upon the recommendation of the Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Rochelle Park Razor Backs	Field	Sept-Nov Tuesday/Friday 5pm-7:30 pm Sept-Nov Sat 12:30-6pm	None
Rochelle Park Soccer*	Field	Aug-Nov Mon-Fri 4-9 pm Aug-Nov 8am-1pm Sun 12:30pm-6pm	None
Midland School PTO	Table & Chairs outside Media Center on Back to School Night	September 23,2021	None

*Dates adjusted from original request and pending review of insurance authorization.

F12. ARP-IDEA Grant Allocations

RESOLVED: on the recommendation of the Superintendent, that the Board approve the submission of the Fiscal Year 2022 application for the American Rescue Plan IDEA Consolidated grant and subsequently approves the acceptance of funds upon final application approval. The ARP-Basic in the amount of \$21,711 and ARP-Preschool in the amount of \$1,852.

F1-F12

Motion Mrs. Judge Cravello Second Ms. Holz
Roll call -7-0
Motions Carried

IX. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items,

at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

Mrs. Nagy, Rochelle Ave- asked when the cafeteria would be available again for lunch and morning drop off. She also noted that the playground could use an upgrade as it hasn't had one in years.

Mrs. Jiosi explained that the insurance company late last week approved a trailer to be placed on school grounds so that the displaced offices that are now working out of the cafeteria will be moved into the trailers freeing up the cafeteria. The work should be done in 60-90 days. The playground she admits has been on the back burner since the pandemic due to the increase in cleaning and sanitation that is now being done inside the building.

Mr. Alberta addressed morning drop off reiterating once the cafeteria is cleared students will be returning to use it and it will once again become available for morning drop off. He will send out new instructions once it is available.

Mrs. Pelovski, Oak St- inquired about the bills list and what did the numbers represent.

Mrs. Jiosi answered that the bills list is the districts monthly expenses. The general fund encompasses the operational budget. Fund 20 is Grant monies. Debt Service is debt the district has from a referendum that was voted upon by the taxpayers, a number of years ago. The school bonded the money and these are bond payments due. The referendum was for building upgrades, for instance new windows, boiler system, bathroom remodel etc. Cafeteria fund is expenses associated with the lunch service, and finally aftercare is for the before/after care program, for instance that amount paid for a ring doorbell so that the staff knows when a parent has arrived to pick up their child.

Mrs. Nagy Rochelle Ave asked when will a second slice of pizza be able to be ordered on the online system.

Mrs. Jiosi stated it was just fixed and it should be no problem on Friday.

X. Announcements: The next regular Board of Education meeting will be held on October 26, 2021 at 6:30 P.M. Executive Session and 7:30P.M. for Public Session in the school gymnasium.

XI. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include legal matters. 8:20- 9:15

XII. Adjournment Motion Mr. Abboud Second Ms. Holz 9:15 PM